

## NITE TREK 2018 JOB DESCRIPTION FOR STATION ATTENDANTS

1. All station attendants must have a completed PRC and will be given a name tag to wear. Station attendants are to verify name tag of any adults coming to their station.
2. Nite Trek Committee will assign stations, with task/challenge instructions to station attendants at the Station Attendant meeting at 4:30 pm
3. Transportation of unit/troop station equipment is the responsibility of the unit/troop manning that station - please provide some light at your station. **NO VEHICLES ALLOWED ON TRAILS**
4. . Nite Trek committee will have all supplies for the task/challenge at the stations by 5:45 pm.
5. Station attendants are to head out to their station by 5:45 pm.
6. Use tally sheets provided to mark off the identity number of the youth group as they come through your station. The groups will also have a score sheet with them that you will need to complete and give back to them. They will turn in their score sheet when they return to the check in/out table.
7. Stations will be receiving trekkers from both directions so remember the group numbers will be coming by odds and evens. If station attendants notice a group has not come through they are to advise security immediately.
8. Use tally sheet to grade the youth in teamwork, attitude and accuracy or time, depending on the station.
  - Teamwork - willingness to try
    - Inclusion of all team members
  - Attitude
    - level of craziness
    - Politeness
    - Sprit of FUN
  - Accuracy or time depending on the station
9. Each group of trekkers is to have a maximum of 10 minutes at each station to complete the task/challenge. If you end up with two groups at your station at once the first group does the activity and once they have been at the station for 10 minutes they move on and the next groups 10 minutes begins. This will hopefully help to move things smoothly.
10. If the youth are upset or not feeling well, try to deal with it at the station, if this is not possible send the others on their way and request the security to take the upset or injured youth back to base camp.
11. **DO NOT** breakdown station until security has come around to tell you the last group has come through.
12. Absolutely **NO** alcohol or drugs permitted.
13. Please remember this site is donated for Nite Trek – Please leave it as you found it – replace any natural material that may have been altered. Extinguish and breakdown any campfire pits and remove any rocks or debris off the trail.
14. **HAVE FUN!!**